

January 5, 2012

TO: King County Canvassing Board Members and Staff

FM: Sherril Huff, Director

RE: Schedule of Canvassing Board Meetings
Special Election, February 14, 2012

To meet the statutory requirements regarding the canvassing of election ballots and to accommodate members' schedules as much as possible, the following meetings of the Canvassing Board are:

9:30 a.m.	Friday	January 27, 2012 King County Elections	<u>Convening Meeting</u> : Review canvassing procedures as necessary, provide instructions regarding mail ballots. Commence processing mail ballots received.
1:30 p.m.	Thursday	February 9, 2012 King County Elections	<u>Pre-Election Meeting</u> : Review any special-case mail ballots received. Make determination regarding issues of voters' intent.
1:30 p.m.	Tuesday	February 21, 2012 King County Elections	<u>First Post-Election Meeting</u> : Review provisional ballots and any special-case mail ballots received subsequent to the election. Make determination regarding issues of voter intent.
3:30 p.m.	Monday	February 27, 2012 King County Elections	<u>Final Post-Election Meeting</u> : Complete the canvassing process; review the Director's Abstract of Votes for validity, and direct preparation of election certificate.
11:00 a.m.	Tuesday	February 28, 2012 King County Elections	<u>Certification Meeting</u> : Approve corrective action for discrepancies or errors resulting from abstract review, if any. Sign the certificate.

King County Elections is located at 919 SW Grady Way, Renton WA
<http://www.kingcounty.gov/elections/aboutus/directions.aspx>.

The logic and accuracy tests for the **accessible voting units** will take place at 2:00 p.m. on January 26, 2012, at King County Elections, 919 SW Grady Way, Renton WA.

The logic and accuracy test for **vote counting equipment** will take place at 2:00 p.m. on Thursday, February 2, 2012, in the scanning room (2nd floor NE side of building), at King County Elections, 919 SW Grady Way, Renton WA.

The public is invited to attend all canvassing board meetings and the logic and accuracy tests.